Lawford Parish Council



***Clerk to the Council*:** Bridget Tighe
Lawford Parish Community Hub, Unit 1, The Avenue, Lawford CO11 2FR, Tel: 01206 395898
Email: clerk@lawfordparishcouncil.gov.uk

Members of the Council are hereby summoned to attend a meeting of the Parish Council to be held in the Rose Room of Lawford Parish Community Hub, The Avenue, CO11 2FR on Monday 19 October 2026 at 6.30pm

AGENDA

161/2026 Apologies for Absence To receive and approve any apologies for absence.

162/2026 To receive members declarations of interest on items that appear on the agenda.

163/2026 Minutes

a) Minutes of the Parish Council meeting held on Monday 21 September 2026 at 6.30pm to be approved and signed by the Chair.

164/2026 Public Participation – There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted.

165/2026 To receive reports and updates.

Councillor Reports:

a) The District Councillor report. See attached.
b) The County Council. See attached.
c) Quasar Report. See attached plus request for further funding.

166/2026 To receive general updates.

a) Planning review. See attached list of planning applications – update Cllr Chester
b) Nomination for inclusion on Tendring Local Heritage List. See attached email for information and comment.
c) Local Plan consultation response. See attached when received. Cllr C Guglielmi
d) Manningtree as a Hub. Update Cllr Barrett.
Update on planning for Summer 2027 Event.
e) Civic Building.
   i) Hire schedule for October/November. See attached for information.
   ii) Use of field by 1st Lawford Scouts and Lawford Buggy Club.
   iii) Lawford Football Club. Bins. Update Cllr Thurlow.

167/2026To receive Administration Committee updates:

a) Council's expenditure
   i) A list of expenditure for October 2026 to be approved. See attached.
   ii) A list of receipts for September 2026 to be approved. See attached.
   iii) A bank reconciliation for September 2026 to be approved. See attached.
   iv) Bank Statement September 2026. See attached.
   v) Budget variance report September 2026. See attached.
b) Social Media Proposal. Update Cllr G Guglielmi
c) Insurance. Incident in School Lane Car Park. Update.
d) External Auditor's Report 2025-2026. Update.
e) Grant request for the Manningtree & Mistley Welcome Home Memorial Fund. See attached email for consideration and decision.
f) Administration Committee in November. See attached. Ideas/reminders for projects that need to be included in 2027-2028 budget discussions.
g) Resignation of Cllr M Naylor. Update

168/2026 To receive Public Realm committee updates:

Street lighting

a) Streetlighting on Summers Park and Riverview. See attached email for discussion and agreement. Update Cllr Thurlow.
b) Streetlighting on Cox's Hill and Bromley Road Update Cllrs Thurlow & C Guglielmi

Grass cutting

c) Discussions with Tendring District Council. Update Cllr C Guglielmi.

General

d) Ownership of bus shelters in Lawford. Update Cllr C Guglielmi.
e) Waldegrave Pump Track. Cllrs Barrett and Castell
f) Seat for Bus Stop at Station Road, Queensway. Update Cllr Thurlow
g) Works at the Pavilion, School Lane. See attached quotes. Recommendation from Public Realm. Update Cllr Thurlow
h) HGVs on Garden City. See attached quotes for discussion and agreement.
i) Dog Poo Bin at Pax Drive. Update on poll Cllr Castell and recommendation from Public Realm Committee.
j) Playground Inspections 2026 – 2027 – Please see quote attached for consideration and agreement.
k) Incident on Pax Drive See attached email and video for discussion and agreement on action.

169/2026 Any Matters for Future Discussion

170/2026 Any Items for information

171/2026 Any Emergency decisions

172/2026 Staff Matters

To be held in closed session excluding the public from the meeting, under the Public Bodies (Admissions to Meetings) Act 1960.

a) Parish Clerk. Update.

Signature (Clerk): B Tighe **Date: 14.10.26**